

# Welcome!

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- ❑ Introductions
- ❑ Welcome from our Interim Chair –Dr. Christine Chase
- ❑ Welcome from our Graduate Coordinator-Dr. Eduardo Vallejos
- ❑ Computer Information-Dennis Brown
- ❑ Important information-Curtis Smyder
- ❑ Horticultural Sciences Club
- ❑ UF Gator Citrus Club

# Important Info., Registration and Forms



Curtis Smyder  
Academic Advisor II

# Introduction

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- Welcome!
- UF ID Card
- Parking
- Student Information
- Gatorlink
- Registration/Courses
- Forms
- General Information
- Health Insurance
- Assistantships/Waivers
- Questions and Answers

# UF ID Card

## Important!

- Sporting events
- Gym
- Bus services

<http://www.gator1.ufl.edu/>



Gatorlink Login

Parents & Spouses Login



### • Gator 1 Central

[F.A.Q.](#), [Location & Hours](#), [Contact](#), [Mission Statement](#)

### • ID Card Services

[Location & Hours](#), [Mission & Policy](#), [Distance Gator 1 Card](#), [Deactivate Lost Card](#), [Spouse Cards](#), [Retirees](#), [Photo Services](#), [Faculty/Staff Authorization](#), [Request a Refund](#)

### • Campus Vending Services

[Products & Services](#), [Library Copy Machines](#), [Open an Account](#), [Report a Problem](#), [Policies](#)

### • Gator Dining

[Meal Plans](#) <sup>ⓘ</sup>, [Locations](#) <sup>ⓘ</sup>, [Hours](#) <sup>ⓘ</sup>, [Menus](#) <sup>ⓘ</sup>

### • UF Bookstore

[Mission & Hours](#), [Textbook Rental](#), [UF All Access](#), [Cap & Gown](#), [UF Book Market](#) <sup>ⓘ</sup>, [Bookstore Home](#) <sup>ⓘ</sup>

### • UF Apple Service Center

### • Wells Fargo

[Campus Card](#) <sup>ⓘ</sup>, [On-Campus Locations](#), [DOE T2 Compliance](#)

Gator 1 Central makes campus life easier. We unify many campus services through the Gator 1 Card, UF's official identification card. Students can link their Gator 1 Card to a number of vital campus accounts, and can then use it to access meal plans, purchase snacks on campus, buy books at the UF Bookstore or pick up a Pepsi at a vending machine. Students can even access their Wells Fargo bank accounts by using Gator 1 as an ATM card.

**For students, staff and faculty, [login here](#) to add value to your card or buy a meal plan. For parents and spouses, [click here](#) to add value to your family member's card or to buy them a meal plan.**

At Gator 1 Central we provide students all the things they need to be successful in a way that puts their interests first, and our top priority is helping students have the best experience at UF. Gator 1 Cards are available at the Gator 1 Central office, located in the UF Bookstore and Welcome Center on Museum Road. For more information on how to open accounts or add money, you can view the [FAQ](#) or login above.

### current news

- Interested in becoming a member of the Harn Museum of Art? [Log in and join today!](#)
- Gator 1 Card Faculty/Staff Authorization process has changed. [Please read about the changes.](#)
- You can now rent your textbooks at the UF Bookstore. [Setup your rental account here.](#)
- Order your Cap & Gown online. Visit our [graduation page for more information.](#)
- Interested in selling your textbooks or buying used textbooks? Visit the [UF Book Market](#).

### quick links

- [FAQ](#)
- [Location and Hours](#)
- [Contact Info](#)
- [Mission Statement](#)
- [Harn Museum Portal](#)

# Parking

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- ❑ You will need a Commuter Decal
- ❑ Parking on campus
  - <http://www.parking.ufl.edu/>
  - Parking Map: <http://parking.ufl.edu/parking-at-uf/parking-map/>
  - Bus services
    - <http://www.go-rts.com/>
    - Link to real-time bus locator: <http://ufl.transloc.com/>

# Gatorlink

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- ❑ An GatorLink email account is required and important to receive UF and department messages
- ❑ Make sure to send me your GatorLink email address

# Student Information

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- ❑ On-stop source for student information: UF Student Self Service:  
<http://www.student.ufl.edu>.
- ❑ UF Student Self Services contains deadlines, course schedules, financial aid, etc.
- ❑ You can search for classes via <https://one.ufl.edu/>
- ❑ There is a link to the Schedule of Courses at the Registrar's website as well:  
<https://registrar.ufl.edu/soc/>



MY ONLINE SERVICES

- ▼ Transcripts
  - Order
  - Order History
  - FAQ
- ▼ My Record
  - Academic Programs (ONE.UF)
  - Cumulative GPA/Hrs
  - Certificate / Degree Application (ONE.UF)
  - CeDiploma
  - Verify Degree
  - Enrollment Verifications
  - Final Grades (ONE.UF)
  - Holds (ONE.UF)
  - Petition Status (ONE.UF)
  - Test Scores
  - Update Emergency Contact Info
- ▼ Placement
  - Foreign Language Placement
  - ALEKS (Chem/Math) Placement Exam
- ▼ Degree Audit
  - Degree Audit (ONE.UF)
  - Excess Hours Surcharge (ONE.UF)
- ▼ e-Learning

WELCOME TO STUDENT SELF SERVICE

Available 7:00am - 4:30am EST, Monday - Saturday; 10:00am - 4:30am Sunday.  
[Questions? Contact Us](#)

SPECIAL ANNOUNCEMENTS

- Information on the Civic Literacy Requirement can be found [here <<<<](#)



FALL 2018

- November 19: Drop deadline, W assigned to individual course(s). Drops of individual courses must be approved by the student's college (11:59 p.m.)
- November 19: Withdrawal deadline, W assigned to all Fall courses (11:59 p.m.)
- November 20-December 7: Faculty course evaluation period
- December 5: Drop or add a course after the drop/withdrawal deadline. Students must petition their college with appropriate documentation for approval to drop or add after the deadline
- December 5: Withdraw from all Fall courses after the drop/withdrawal deadline. Students must petition their college with appropriate documentation for approval to withdraw from all courses after the deadline
- December 5: Classes end
- December 5: Honors theses due to college advising offices
- December 6-7: Reading days. No classes
- December 8-14: Final Exams
- Dates and deadlines: [Undergraduate](#) and [Graduate](#)
- [Information for Veterans](#) or their spouse/dependents



SPRING 2019

- October 29 - January 3: Advance registration, at or after assigned start time
- January 4: Regular registration (\$100 late fee after 11:59 p.m. deadline)
- January 7: Classes begin
- January 7 - 11: Drop/Add, at or after assigned start time (11:59 p.m. of last day)
- January 7 - 11: Late registration (11:59 p.m. of last day)





MY RESOURCES


- ▼ Academic Info
  - CampusClarity Think About It Module
  - Calendars/Deadlines
  - Catalog - Undergrad
  - Combined Degrees
  - Commencement Info
  - Course Evaluations
  - Course Syllabi
  - Distance Ed Courses
  - Exam Schedules
  - Forms - Registrar
  - Prestigious National Scholarships
  - Schedule of Courses
  - Study Abroad Ops
  - Ugrad Experience
- ▼ Advising Info
  - Academic Advising
  - Major - Changing A
  - Placement Testing
- ▼ Financial Info
  - Calculate Tuition/Fees
  - Forms - Financial Aid
  - Forms - University Bursar
  - Payment Tutorials
- ▼ Grad Student Info
  - Calendars/Deadlines
  - Catalog - Graduate
  - Grad School Info




### Filters

Semester \*  
 

Program \*  
 

Program Level  
 

Department  
 

### Course Filters

### Class Meeting

### Course Properties

SEARCH

## SCHEDULE OF COURSES

### FALL 2018

[Registration Dates](#)  
[Course Listings - Search](#)  
[Gen Ed Courses](#)  
[Web Courses](#)  
[UF Online Courses](#)  
 (Limited to UF Online Students)  
[Writing Requirement](#)  
[During Term Exam](#)  
[Final Exam Schedule](#)

### SPRING 2019

[Registration Dates](#)  
[Course Listings - Search](#)  
[Gen Ed Courses](#)  
[Web Courses](#)  
[UF Online Courses](#)  
 (Limited to UF Online Students)  
[Writing Requirement](#)  
[During Term Exam](#)  
[Final Exam Schedule](#)

### SUMMER 2019

[A/C Registration Dates](#)  
[B Registration Dates](#)  
 Schedule will be available  
 February 22nd

# Registration

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- How it works
  - Course Numbers
  - Section Numbers
- What I do
  - Departmentally controlled courses
  - i.e. research hours, special topics, independent study

**Filters** ▲

**Semester \***  
Spring 2019 ▼

**Program \***  
Campus / Web / Special Program ▼

**Program Level**  
Graduate ▼

**Department**  
Horticultural Sciences ▼

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**Course Filters** ▼

**Class Meeting** ▼

**Course Properties** ▼

18 results

Filtering by: Term: Spring 2019 Program: Campus / Web / Special Program Program Level: Graduate X Department: Horticultural Sciences X Clear All X

Spring 2019	
HOS5242 - Genetics/Breed Veg	<span>▼</span>
HOS5330 - Postharvest Technol	<span>▼</span>
HOS6331 - Postharvest Biology	<span>▼</span>
HOS6412 - Nutr of Hort Plants	<span>▲</span>
Physiological, biochemical and environmental factors influencing nutritional status of h... and quality. Offered odd-numbered years in spring. Prereq: BOT 3503 and HOS 4304 or equivalent.	
Class Number: 22549	Department: Horticultural Sciences
Instructor: Gerardo Nunez Villegas <span style="float:right">Textbooks</span> Primarily Classroom/Traditional M,W   Period 5 - 6 (11:45 AM - 1:40 PM) <span style="float:right">Room:FIF 2316</span>	
Gen Ed: No	Writing: Not Eligible
EOP: Yes	Honors: No
Credits: 3	Final Exam: 4/30/2019 @ 10:00 AM - 12:00 PM
Add'l Course Fees: \$48.20	
HOS6905 - Probs in Hort Sci <span style="float:right">▲</span>	
Independent study.	
Class Number: Departmentally Controlled	Department: Horticultural Sciences
Section Title: Probs in Hort Sci	
Instructor: STAFF <span style="float:right">Textbooks</span>	
Primarily Classroom/Traditional	
To Arrange	
Gen Ed: No	Writing: Not Eligible
EOP: No	Honors: No
Credits: VAR	Final Exam:
Add'l Course Fees: No	

Course Number

Course Title

Class number

Note section # is Dept. Controlled

# Registration, cont'd

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- Credit requirements
  - Assistantship:
    - 9 credits Fall and Spring
    - 6 credits Summer
- Course selection
  - Advisor
  - Committee
  - Graduate Coordinator

# Required Courses

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- 12 credit hours of formal course work required in your major
  - HOS and courses listed in the graduate catalog under Horticulture
- Required Courses
  - Seminar Preparation (Fall) HOS 6934-Williamson
  - Seminar (Spring) HOS 6931-Chase

# Forms

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- Supervisory Committee
- Program of Study
- Admission to Candidacy (PhD)
- Final Exam Form
- IDP Individual Development Plan

# Forms-Supervisory Committee

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- What is it?
  - Committee is formed to serve as a guide for your research and program of study
- What if I change my mind?
  - Changes can be made to your committee up until the semester in which you graduate



# Forms-Supervisory

## Committee cont.

- ❑ Ph.D: minimum 4 members total, 2 members must be within the HOS Graduate Faculty and 1 member must be outside the HOS Graduate Faculty, one member must be from the minor department, if there is a minor declared
- ❑ Masters: minimum 3 members total, 1 member must be within the HOS Graduate Faculty and one member must be from the minor department, if there is a minor declared
- ❑ Minors require 12-24 credits of courses at the 5000 level or higher

# Forms-Supervisory Committee cont.

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- How do I form my committee
  - Meet with your advisor first, before contacting potential committee members
  - Identify professors with your same research interests
  - Get to know the faculty members
- Procedures
  - Send me an email with the names of the members of the committee

# Program of Study Form

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- What is it?
  - Course work for the length of your study
- How is it done?
  - Email me and I'll send you the form. Set committee meeting to discuss your courses
  - After your program of study has been decided and the form filled out, turn the form to me with all signatures
- What if I change my mind?
  - Changes are easily made with a letter from your advisor

Horticultural Sciences Department

Your name and Degree

Program of Study

Student name

Degree Program

- M.S. Thesis
- M.S. Non-thesis
- PhD.

Course Prefix and Number	Course Title	Credits	Grade	Semester Completed	Institution
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Major Courses: List all HOS courses


HOS prefixed courses or those listed in the catalog under Horticulture


If you are working on a minor, those courses go here.

**Minor Courses: (if applicable)**


**Foundation and Supporting List all non- HOS courses**


All other course work

The above program has been approved.

Committee Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Co-Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Please sign in the space provided and print your name below it:

Committee Members: \_\_\_\_\_

\_\_\_\_\_

Graduate Coordinator: \_\_\_\_\_

Graduate Student: \_\_\_\_\_

Do not forget to sign and have your committee sign

# Forms-Supervisory Committee cont.

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- The program of study must be completed by your second semester!

**\*Failure to meet this deadline will result on a hold on your record**

# Forms-other

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- Final Exam Forms
  - Needed for final exam/defense
- Procedures:
  - Stop by my office and I will print it out for you

# Forms-Individual Development Plan

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- ❑ All Ph.D. Students are now required to create an Individual Development Plan.
- ❑ The document will be updated by the student each year.
- ❑ The IDP is intended to be a working document, to guide new and continuing Ph.D. students in identifying, pursuing, and meeting their professional and personal goals.



# Forms-Individual Development Plan

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- Link to IDP form for first year:  
<http://graduateschool.ufl.edu/media/graduate-school/images/IDP-Year-1-Template--Final.docx>
- Link to the IDP form for years 2-4:  
<http://graduateschool.ufl.edu/media/graduate-school/images/IDP-Year-2-4-Template---Final.docx>

# Deadlines- Departmental

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- Project proposals - Due by the end of your 2nd term for both M.S. students and Ph.D. students.
- Admission to Candidacy (Ph.D.)
  - By the end of two years
- Failure to meet these deadlines will result in a registration hold being placed on your record!

# Deadlines- UF

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Where do I find them? Bookmark these links.

- ❑ [www.student.ufl.edu](http://www.student.ufl.edu)
- ❑ <http://gradcatalog.ufl.edu/content.php?catoid=12&navoid=2755>
- ❑ These are **YOUR** responsibilities

Current Deadlines for the Spring 2019 Semester:

Fees for those on assistantship or fellowship are due March 15, 2019 by 3:30pm.

# General Information

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- Desk Assignments
  - If you don't have a desk assigned yet, please see me and I'll assign you one as soon as possible.
  - Please review desk policy
  - Keys for graduate student offices and labs can be obtained from the Chair's office.
- Checks are automatically deposited into your bank account via direct deposit.

# Tuition Waivers

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- Are currently being entered. Those students on assistantship or fellowship have an automatic fee deferment until March 15, 2019.
- See this link for the fee deferment dates:  
<http://www.fa.ufl.edu/bursar/critical-dates/>

# Tuition Waivers

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- If you want to pay early contact University Financial Services or visit this <http://www.fa.ufl.edu/bursar/current-students/payments/>
- If you have any questions about your waiver, please come see me.

# Questions / Assistance

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- Advisor
- Curtis Smyder, Academic Support Services Coordinator
- Dr. Vallejos, Graduate Coordinator



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Any Questions?

