Instructions for Completing the Program of Study Form

Please remember that all graduate degrees at the University of Florida are conferred by the Graduate School. It is the student's responsibility to read the Graduate Catalog and work with the Graduate School as well as the department to meet all requirements. Students follow the policies listed in the Graduate Catalog for the year in which they first enrolled in their graduate program.

In the Major Courses section, list only HOS prefixed courses or non-major courses that have been successfully petitioned to count for major credit. If there is no Minor, this section should remain blank. All other courses are listed under Foundation and Supporting Work. Follow the respective guidelines below for your degree program to complete the form.

For more information please see the Horticultural Sciences Department Section of the UF Graduate Catalog: https://gradcatalog.ufl.edu/graduate/colleges-departments/agricultural-life-sciences/horticultural/horticultural/

1) **HS Department Course Requirements:**

HOS 6934-Seminar Preparation (offered every fall semester) - 1 Credit

HOS 6931-Seminar (offered every spring semester) - 1 Credit

HOS6932 - Proposal Preparation (offered every fall semester) - 1 Credit

HOS4304/6307 Horticultural Physiology (offered every fall semester) - 3 Credits

STA6093 - Introduction to Applied Statistics - (offered every semester) - 3 Credits

2) Graduate School Degree Program Requirements:

a) **Master of Science (thesis option):**

This option offers additional training beyond the bachelor's degree in a horticultural specialization. All students are required to submit a program of study form that contains the courses that will be completed for their graduate program. A minimum of two members; one member must be HOS Graduate Faculty and one member must be from the minor department, if there is a minor declared. The HOS Department recommends three members including one member from outside of the department.

Essential elements of this program include:

- A minimum of 30 credit hours of course work.
- A minimum of 12 credits of formal HOS courses.
- A minimum of 6 credits of Master's Research (HOS 6971) List a maximum of 6 credits in the Foundation and Supporting course section, list as "variable".
- No more than 9 credits (earned with a grade of A, A-, B+, or B) may be transferred from other institutions approved for this purpose by the Dean of the Graduate School.

For more information: (https://gradcatalog.ufl.edu/graduate/degrees/)

Minor:

An optional minor may be chosen in an academic unit other than the major. Requirements include:

- At least 6 credits of course work are required in the minor field.
- A 3.00 GPA is required for minor coursework.
- A faculty member from the department in which the minor is being received must be on the supervisory committee.
- Two 6-credit minors may be taken with the major academic unit's permission.

For more information: (https://gradcatalog.ufl.edu/graduate/degrees/)

b) Master of Science (non-thesis option):

This option offers additional training beyond the bachelor's degree in a horticultural specialization without a thesis. All students are required to submit a program of study form that contains the courses that will be completed for their graduate program. A minimum of two members; one member must be HOS Graduate Faculty and one member must be from the minor department, if there is a minor declared. The HOS Department recommends three members including one member from outside of the department. Essential elements of this program include:

- A minimum of 30 credit hours of course work.
- Courses taken for program credit must be numbered 5000 or higher with at least 16 of these credits in the HOS major.
- With supervisory committee and college dean approval, 6 hours of 3000- or 4000-level undergraduate courses, taught outside the major department, may count toward the minimum requirements for the degree. There is no thesis requirement.
- A comprehensive written and/or final oral examination by the supervisory committee.

For more information: (https://gradcatalog.ufl.edu/graduate/degrees/)

Minor:

An optional minor may be chosen in an academic unit other than the major. Requirements include:

- At least 6 credits of work are required in the minor field. A 3.00 GPA is required for minor
- coursework. A faculty member from the department in which the minor is being received
- must be on the supervisory committee.
- Two 6-credit minors may be taken with the major academic unit's permission.

For more information: (https://gradcatalog.ufl.edu/graduate/degrees/)

c) Doctor of Philosophy:

The Ph.D. is a research degree and is granted upon evidence of general proficiency, distinctive attainment in a specialized field of study and demonstrated ability for independent investigation through original research with a high degree of literary skill. Consequently, doctoral programs are more flexible and varied than those leading to M.S. degrees. General requirements for the program are determined by the supervisory committee and include:

- A minimum of 90 credits beyond the bachelor's degree.
- A maximum of 30 credits may be transferred from a master's degree. Any credits counted from a M.S. degree program must have been earned within the previous seven years.
- Approval of the student's supervisory committee.
- An appropriate number of credits of doctoral research.
- Approval of the research proposal by the supervisory committee.
- The successful completion of the qualifying exam.

For more information: (https://gradcatalog.ufl.edu/graduate/degrees/)

Minor:

An optional minor may be chosen in an academic unit other than the major.

- A faculty member from the department in which the minor is being received must be on the supervisory committee.
- The student may choose one or more minor fields.
- Minor work may be completed in any academic unit outside the major.
- The collective grade for courses included in a minor must be “B” (3.00) or higher.
- 12 to 24 credits of courses numbered 5000 or higher suggested by the committee member representing the minor.
- Part of this credit may have been earned in the M.S. degree program.
- If two minors are chosen, each must include at least 8 credits approved by the committee member representing the minor academic unit.

For more information: (https://gradcatalog.ufl.edu/graduate/degrees/)

Competence in the minor area is demonstrated by written examination or by the oral qualifying examination by the approved representative for the student’s selected minor. Minor course work at the doctoral level may include courses in more than one academic unit, if the objective of the minor is clearly stated and the combination of courses is approved by the Graduate School. This approval is not required for a minor in one academic unit.

UF UNIVERSITY of FLORIDA IFAS

Horticultural Sciences Department
Program of Study

Student name_____ **Degree Program**

- ◯ M.S. Thesis
- ◯ M.S. Non-thesis
- ◯ PhD.

CoursePrefix and Number	CourseTitle	Credits	Grade	Semester Completed	Institution

Major Courses: List all HOS courses

Minor Courses: (if applicable)

Foundation and Supporting List all non- HOS courses

The above program has been approved.

Committee Chair:_____ Date:_____

Co-Chair:_____ Date: _____

Please sign in the space provided and print your name below it:

Committee.Members: _____ _____ _____

_____ _____ _____

Graduate Coordinator: _____

Graduate Student:_____