

## **HOS 4941 Practical Work Experience**

Credits: 1-4

### **Catalog Description:**

This course is designed to give students hands-on, supervised practical training in a professional setting within the horticultural sciences field. Students gain professional experience, explore career opportunities, and apply knowledge and skills learned in the classroom to real-world challenges.

**Pre-requisites and Co-requisites:** Prior arrangement with an advisor and departmental permission.

**Instructor Information:** Name, Office location, Telephone number, Email address  
Office hours: Day(s), time(s)

**Practical Work Experience Mentor:** (if applicable) Office location, Telephone number, Email address

**Course Objectives:** After completion of this course, the student will be able to

- Learn new skills in a company or institution dealing with horticulture
- Develop interpersonal and communication skills
- Describe operations of a workplace related to horticulture
- Write a summary report
- conduct herself/himself responsibly and ethically in the internship work

The student will have fully participated in the practical work process with a desirable outcome of a final written report that synthesizes observations and reflections from the work carried out under a supervisor. The student will submit the final practical work experience report within one week after the completion of the work.

### **Textbooks/Required Materials:**

There is no required text in this course.

### **Attendance Policy:**

Students doing practical work experience should work in the industrial or work setting under the supervision of a specific mentor. The number of credits toward Practical Work experience is set based on the scope and duration of the work.

*1-4 Credit Hours:* Students are expected to devote a minimum of three hours per week of actual work in this class for each credit in which they are enrolled. Students can enroll in a total of 4 credit hours of this course during

their undergraduate study at UF. Students should carefully discuss with their faculty adviser the time expectations for completion of the requirements of the class, and these expectations should be clearly articulated in the Undergraduate Research Form.

**Assessment:** The student's Practical Work Experience Report should detail the place of work, the nature of work where the student was engaged in, specific skills acquired, reflections on the industry and a discussion about the elements of the experience that could be of use in the students' future career. You will receive a final grade of satisfactory (S) or unsatisfactory (U) in this course. A grade of S will be assigned if you achieve a cumulative score of 70% on the assessments above.

For more information on grades and grading policies, please visit:

<https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/>

### **Academic Honesty**

As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge: "*We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.*" You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied: "*On my honor, I have neither given nor received unauthorized aid in doing this assignment.*"

It is assumed that you will complete all work independently in each course unless the instructor provides explicit permission for you to collaborate on course tasks (e.g. assignments, papers, quizzes, exams). Furthermore, as part of your obligation to uphold the Honor Code, you should report any condition that facilitates academic misconduct to appropriate personnel. It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For more information regarding the Student Honor Code, please see: <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/>

### **Software Use:**

All faculty, staff and students of the university are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate. AI tools may be used in students' work if prior permission has been obtained by the student from a written request to the instructor.

### **Campus Helping Resources**

Students experiencing crises or personal problems that interfere with their general well-being are encouraged to utilize the university's counseling resources. The Counseling & Wellness Center provides confidential counseling services at no cost for currently enrolled students. Resources are available on campus for students having personal problems or lacking clear career or academic goals, which interfere with their academic performance.

- *University Counseling & Wellness Center, 3190 Radio Road, 352-392-1575, [www.counseling.ufl.edu/cwc/](http://www.counseling.ufl.edu/cwc/)*
  - Counseling Services
  - Groups and Workshops
  - Outreach and Consultation
  - Self-Help Library
  - Training Programs
  - Community Provider Database
- *Career Resource Center, First Floor JWRU, 392-1601, <https://career.ufl.edu/>*

### **Services for Students with Disabilities**

The Disability Resource Center coordinates the needed accommodations of students with disabilities. This includes registering disabilities, recommending academic accommodations within the classroom, accessing special adaptive computer equipment, providing interpretation services and mediating faculty-student disability related issues. Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the instructor when requesting accommodation

0001 Reid Hall, 352-392-8565, <https://dso.ufl.edu/>

**Horticultural Sciences**  
**UNDERGRADUATE PRACTICAL WORK EXPERIENCE FORM**

Once this application is completed, the student should bring it to Curtis Smyder at 1503 Fifield Hall to be registered in HOS 4911.

**Student Information (to be completed by the student applicant):**

Date: \_\_\_\_\_

Term: \_\_\_\_\_ Number of credits: \_\_\_\_\_

Name (last, first, middle initial):		UFID Number:
Local Street Address:		
City, State, Zip Code		Phone Number:
Major:	Current Class/College:	Expected Graduation Date:
Gatorlink E-mail Address:		

**BRIEF DESCRIPTION OF Practical Work Experience PROJECT AND EXPECTATIONS FOR COMPLETION:**

I have prepared the work experience description above in consultation with my adviser. I have read the responsibilities of the student included on this application and agree to undertake these responsibilities.

**Student's Signature:** \_\_\_\_\_

**Faculty Adviser Information (to be completed by Faculty Adviser):**

Name:	College and Department:
E-Mail Address:	Campus P.O. Box:

**Practical Work Experience Mentor:**

Name:	Company or Institution:
E-Mail Address:	

Will the student's work involve any hazardous situations? If so, what type of safety training will be provided prior to the student's work?

Yes       No

What are the expectations for the students' attendance in this work experience (e.g., estimated hours/week in your unit, travel, group meetings, etc.)?

I approve of the Work experience description submitted by the student applicant.

**Faculty Adviser's Signature:** \_\_\_\_\_