Welcome!

- Introductions
- Welcome from our Graduate Coordinator-Dr. Eduardo Vallejos
- Welcome from our Chair –Dr. Christopher Gunter
- Computer Information-Dennis Brown
- The Horticultural Sciences Students Club
- Graduate Students United
- Important information-Curtis Smyder
Important Info., Registration and Forms

Curtis Smyder
Academic Advisor II
Introduction

- Welcome!
- UF ID Card
- Parking
- Student Information
- Gatorlink
- Registration/Courses
- Forms
- General Information
- Health Insurance
- Assistantships/Waivers
- Questions and Answers
**Important!**
- Sporting events
- Gym
- Bus services

Gator 1 Card - Business Services Business Services (ufl.edu)
Parking

- You will need a Commuter Decal
- Parking on campus
  - [http://www.parking.ufl.edu/](http://www.parking.ufl.edu/)
  - Parking Map: [https://taps.ufl.edu/parking-info/parking-map/](https://taps.ufl.edu/parking-info/parking-map/)
- Bus services
Gatorlink

- An GatorLink email account is required and important to receive UF and department messages
- Make sure to send me your GatorLink email address
Student Information

- On-stop source for student information: UF Student Self Service:  https://one.uf.edu/
- UF Student Self Services contains deadlines, course schedules, financial aid, etc.
- You can search for classes via https://one.uf.edu/
- There is a link to the Schedule of Courses at the Registrar’s website as well: https://registrar.ufl.edu/soc/
UF Health COVID-19 Vaccine Scheduling

Use this form to register with the Alachua County Health Department. Once you have registered, you can schedule an appointment to receive a COVID-19 vaccination.

SCHEDULE VACCINE APPOINTMENT

Courses & Registration

Register / View Schedule

Search Schedule of Courses

Financial Aid

You currently have no available aid year information to display

FINANCIAL AID HELP

Gators Volunteer

Gators Volunteer serves as a digital hub for all UF students, faculty and staff to find a

Get started

To view courses within a particular field of study, select from the filter menu and press "Search".

Courses can be filtered based upon any of the available criteria.

Have Questions? Contact Registrar
THE OFFICE OF THE UNIVERSITY REGISTRAR

OUR OFFICE

provides responsive, considerate and knowledgeable service, ensures adherence to academic policy, creates, safeguards and preserves academic records, collects and analyzes critical data and promotes collaborative, informed enrollment management decisions and creative technology-based solutions.
Registration

- How it works
  - Course Numbers
  - Section Numbers

- What I do
  - Departmentally controlled courses
  - i.e. research hours, special topics, independent study
HOS6236 - Molecular Marker Assisted Plant Breeding

Providing an overview of terminology, methodology, and applied examples of utilizing molecular markers in a plant breeding program.

Class Number: 26249
Department: Horticultural Sciences

Instructors: Patricio Munoz
Kevin Folta
Marcio Ribeiro De Resende

Primarily Classroom/Traditional
T | Period 2 (8:30 AM - 9:20 AM)
R | Period 2 - 3 (8:30 AM - 10:25 AM)

Gen Ed: No
Writing: Not Eligible
EEP: Yes

Credits: 3
Quest: No

Class Dates: 08/23/2021 - 12/08/2021
Final Exam: 12/1

Note section # is Dept. Controlled

Class Number: Departmentally Controlled
Department: Horticultural Sciences

Instructors: Kevin Folta
Patricio Munoz
Marcio Ribeiro De Resende

Online (100%)
T | Period 2 (8:30 AM - 9:20 AM)
R | Period 2 - 3 (8:30 AM - 10:25 AM)
Registration, cont’d

- Credit requirements
  - Assistantship:
    - 9 credits Fall and Spring
    - 6 credits Summer

- Course selection
  - Advisor
  - Committee
  - Graduate Coordinator
Required Courses

- 12 credit hours of formal course work required in your major
  - HOS and courses listed in the graduate catalog under Horticulture
- Required Courses
  - HOS 6934 - Professional Seminar Preparation
  - HOS 6932 – Proposal Preparation
  - HOS 6931 - Horticultural Science Seminar
  - HOS 4304/6932 - Horticultural Physiology
  - STA 6093/ALS6093-Introduction to Applied Statistics
Forms

- Supervisory Committee
- Program of Study
- Admission to Candidacy (PhD)
- Final Exam Form
- IDP Individual Development Plan
Forms-Supervisory Committee

- What is it?
  - Committee is formed to serve as a guide for your research and program of study

- What if I change my mind?
  - Changes can be made to your committee up until the semester in which you graduate
Forms-Supervisory Committee cont.

- Ph.D.: Minimum 4 members total, 2 members must be within the HOS Graduate Faculty and 1 member must be outside the HOS Graduate Faculty, one member must be from the minor department, if there is a minor declared.

- Masters: Minimum 2 members total, 1 member must be within the HOS Graduate Faculty and one member must be from the minor department, if there is a minor declared.

- Minors require 12-24 credits of courses for Ph.D. students and at least 6 credits for Masters students at the 5000 level or higher.
Forms-Supervisory Committee cont.

- How do I form my committee
  - Meet with your advisor first, before contacting potential committee members
  - Identify professors with your same research interests
  - Get to know the faculty members

- Procedures
  - Send me an email with the names of the members of the committee
Program of Study Form

- **What is it?**
  - Course work for the length of your study

- **How is it done?**
  - Email me and I’ll send you the form. Set committee meeting to discuss your courses
  - After your program of study has been decided and the form filled out, turn the form to me with all signatures

- **What if I change my mind?**
  - Changes are easily made with a letter from your advisor
Horticultural Sciences Department
Program of Study

Your name and Degree

Student name

Degree Program

<table>
<thead>
<tr>
<th>Course Prefix and Number</th>
<th>Course Title</th>
<th>Credits</th>
<th>Grade</th>
<th>Semester Completed</th>
<th>Institution</th>
</tr>
</thead>
</table>

Major Courses: List all HOS courses

HOS prefixed courses or those listed in the catalog under Horticulture
All other course work

Do not forget to sign and have your committee sign

If you are working on a minor, those courses go here.

<table>
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<tr>
<th>Minor Courses: (if applicable)</th>
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<th>Foundation and Supporting List all non-HOS courses</th>
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The above program has been approved.

Committee Chair: _______________ Date: ____________

Co-Chair: _______________ Date: ____________

Please sign in the space provided and print your name below it:

Committee Members: ____________________ ____________________ ____________________

Graduate Coordinator: ____________________

Graduate Student: ____________________
The program of study must be completed by your second semester!

*Failure to meet this deadline will result on a hold on your record*
Final Exam Forms

- Needed for final exam/defense

Procedures:

- Email me or stop by my office and I will send the forms to you or print the form out for you
Forms-Individual Development Plan

- All Ph.D. Students are required to create an Individual Development Plan.
- The document will be updated by the student each year.
- The IDP is intended to be a working document, to guide new and continuing Ph.D. students in identifying, pursuing, and meeting their professional and personal goals.
Forms-Individual Development Plan

- Link to IDP form for first year: http://graduateschool.ufl.edu/media/graduate-school/images/IDP-Year-1-Template---Final.docx

- Link to the IDP form for years 2-4: http://graduateschool.ufl.edu/media/graduate-school/images/IDP-Year-2-4-Template---Final.docx
Academic Milestones – Please review the Horticultural Sciences Department Procedures and Regulations and keep track of the Academic Milestones for the degree you are pursuing.


Failure to meet these deadlines will result in a registration hold being placed on your record!
Where do I find them? Bookmark these links.

- [https://catalog.ufl.edu/UGRD/dates-deadlines/2021-2022/#fall21text](https://catalog.ufl.edu/UGRD/dates-deadlines/2021-2022/#fall21text)
- [https://catalog.ufl.edu/graduate/calendar/](https://catalog.ufl.edu/graduate/calendar/)

These are **YOUR** responsibilities

Current Deadlines for the Fall 2021 Semester:

Fees for those on assistantship or fellowship are due November 19, 2021 by 3:30pm.
General Information

- Desk Assignments
  - Please contact me if you need a desk assigned and I’ll assign you one as soon as possible.
  - Please review desk policy
  - Keys for graduate student offices and labs can be obtained from the Chair’s office.
- Checks are automatically deposited into your bank account via direct deposit.
Tuition Waivers

- Are currently being entered. Those students on assistantship or fellowship have an automatic fee deferment.
- The Bursar’s Office has not published the date for fall 2021 yet, but they let me know that it will be November 19, 2021. Here’s where they will post the date: http://www.fa.ufl.edu/bursar/critical-dates/
Tuition Waivers

- If you want to pay early contact University Financial Services or visit this [http://www.fa.ufl.edu/bursar/current-students/payments/](http://www.fa.ufl.edu/bursar/current-students/payments/)
- If you have any questions about your waiver, please come see me.
Questions/Assistance

- Advisor
- Curtis Smyder, Academic Support Services Coordinator
- Dr. Vallejos, Graduate Coordinator
Any Questions?