IT Information for Graduate Students
IT Department Personnel

Dennis Brown (1255 Fifield, dennisb@ufl.edu, M-F, 8am until 5pm, W/Th/F office, M/Tu home (COVID hours) other times via e-mail or text), my cellphone number is 352-317-1701. Please give me your cellphone number or text me before calling.

Alan Yang (1255 Fifield, alany411@ufl.edu, M-F, 8am until 5pm) M/Tu office, W/Th/F home (COVID hours)

Umar Javed (1207 Fifield, m.javed@ufl.edu, M-F, 8am until 5pm) W/Th office, M/Tu/F home (COVID Hours)
IT Department can help in these areas

– To get IT help send e-mail to if-hos-it@ifas.ufl.edu.
– Access to Fifield wireless and wired network
– Installing Departmental license software (SAS, Sigmaplot, VPN)
– Setting up shared printers and folders
– Setting up folders for backing up important files (Teams, OneDrive, DropBox)
– Security issues and viruses
– Assist in locating local vendors to help with tasks outside of our job responsibilities.
Software Available to Students

• Microsoft Office 365 ProPlus: Free Downloads
  https://it.ufl.edu/services/gatorcloud-microsoft-office-online

• Other Software (SAS, JMP, Virus protection, etc.)
  https://software.ufl.edu (login with UF credentials)

• UF Apps
  http://info.apps.ufl.edu/

• Search for UF software
  http://www.ufl.edu
Equipment can be borrowed

– We have laptops, projectors, wireless remotes, webcam, headphones and a USB digital audio recorder.

– Faculty are financially responsible for equipment damages.

– Please let us know if you have trouble with the equipment so that it can be fixed.
Available Resources

– Wireless is available throughout the building and many wired ports are available. Students provide their own network cable for most wired ports for laptops.
– Phones in student rooms.
– Student rooms benefit from being on the departmental network. (bitorrent use is strictly forbidden)
– Color Laserprinter in 1253 Fifield can only be used for research and grants, not thesis or class work.
– Copier/Scanner in 1253 will scan to e-mail.
– Video conferencing – please make reservation as early as possible. All students have Zoom Pro licenses and can set up their own video conferences. https://ufl.zoom.us
Personal laptops

At one time I checked all laptops. Now wireless does the security checks. I’m still glad to help. If you bring it to me these are some of the things I’ll do.

– Make sure it works with UF wireless. The one to use is the eduroam wireless network. The one named “ufguest” is very limited and shouldn’t be used by UF students.

– I make sure their Windows and virus programs are up-to-date and will install virus protection if needed.

– I install a UF VPN so you can access the library and other UF resources.

– I give the computer a name that I will recognize and add to spreadsheet.

– I set up the laptop to access network resources such as shared lab folders and printers if requested.
Classroom/Conference room usage

– Reserve rooms for video conference and a/v meetings with me. The few meetings where you just need a room can be scheduled with Beth Jamerson, ejmerson1988@ufl.edu, 1253 Fifield.

– Please make sure rooms are locked and in good condition if you are the last one out.

– Make sure classroom projectors are turned off.

– Do not open and close the folding doors. Only those with the wall cranks and training are permitted to open and close the walls.

– If you need video conference equipment contact me to verify equipment availability and to discuss which room will be suitable for your meeting.
Miscellaneous

• UF Helpdesk can help with most problems if IT staff is not available. 392-HELP (4357) helpdesk@ufl.edu, http://helpdesk.ufl.edu

• No one from UF will contact you by phone or e-mail asking for your login credentials (user name and password). Don’t respond to e-mail requesting your credentials for any reason. Guard your credentials and change them if you suspect they have been compromised.
Questions?