

IT Information for Graduate Students

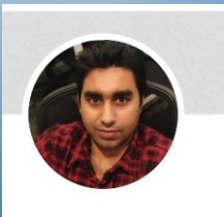
IT Department Personnel



Dennis Brown (1255 Fifield, dennisb@ufl.edu, M-F, 8am until 5pm, Other times via e-mail or text), my cellphone number is 352-317-1701. Please give me your cellphone number or text me before calling



Alan Yang (1255 Fifield, alany411@ufl.edu, M-F, 8am until 5pm)



Umar Javed (1207 Fifield, m.javed@ufl.edu, M-F, 8am until 5pm)

IT Department can help in these areas

- To get IT help send e-mail to if-hos-it@ifas.ufl.edu.
- Access to Fifi field wireless and wired network
- Installing Departmental license software (SAS, Sigmaplot, VPN)
- Setting up shared printers and folders
- Setting up folders for backing up important files (Teams, OneDrive, DropBox)
- Security issues and viruses
- Assist in locating local vendors to help with tasks outside of our job responsibilities.

Software Available to Students

- Microsoft Office 365 ProPlus: Free Downloads
<https://it.ufl.edu/services/gatorcloud-microsoft-office-online>
- Other Software (SAS, JMP, Virus protection, etc.)
<https://software.ufl.edu> (login with UF credentials)
- UF Apps
<http://info.apps.ufl.edu/>
- Search for UF software
<http://www.ufl.edu>

Equipment can be borrowed

- We have laptops, projectors, wireless remotes webcam, headphones and a USB digital audio recorder.
- Faculty are financially responsible for equipment damages.
- Please let us know if you have trouble with the equipment so that it can be fixed.

Available Resources

- Wireless is available throughout the building and many wired ports are available. Students provide their own network cable for most wired ports for laptops.
- Phones in student rooms.
- Student rooms benefit from being on the departmental network. (bitorrent use is strictly forbidden)
- Color Laserprinter in 1253 Fifield can only be used for research and grants, not thesis or class work.
- Copier/Scanner in 1253 will scan to e-mail.
- Video conferencing – please make reservation as early as possible. All students have Zoom Pro licenses and can set up their own video conferences. <https://ufl.zoom.us>

Personal laptops

At one time I checked all laptops. Now wireless does the security checks. I'm still glad to help. If you bring it to me these are some of the things I'll do.

- Make sure it works with UF wireless. The one to use is the eduroam wireless network. The one named “ufguest” is very limited and shouldn't be used by UF students.
- I make sure their Windows and virus programs are up-to-date and will install virus protection if needed.
- I install a UF VPN so you can access the library and other UF resources.
- I give the computer a name that I will recognize and add to spreadsheet.
- I set up the laptop to access network resources such as shared lab folders and printers if requested.

Classroom/Conference room usage

- Reserve rooms for **video conference and a/v meetings with me**. The few meetings where you just need a room can be scheduled with Beth Jamerson, ejmerson1988@ufl.edu, 1253 Fifield.
- Please make sure rooms are locked and in good condition if you are the last one out.
- Make sure classroom projectors are turned off.
- Do not open and close the folding doors. Only those with the wall cranks and training are permitted to open and close the walls.
- If you need video conference equipment contact me to verify equipment availability and to discuss which room will be suitable for your meeting.

Miscellaneous

- UF Helpdesk can help with most problems if IT staff is not available. 392-HELP (4357) helpdesk@ufl.edu, <http://helpdesk.ufl.edu>
- No one from UF will contact you by phone or e-mail asking for your login credentials (user name and password). **Don't respond to e-mail requesting your credentials for any reason.** Guard your credentials and change them if you suspect they have been compromised.
- This site allows you to check a website link. <https://itsa.ifas.ufl.edu/email/proofpoint.shtml>

Questions?