

Welcome!



- ❑ Introductions
- ❑ Welcome from our Interim Chair –Dr. Christine Chase
- ❑ Welcome from our Graduate Coordinator-Dr. Eduardo Vallejos
- ❑ Graduate Assistants United
- ❑ Computer Information-Dennis Brown
- ❑ Important information-Curtis Smyder
- ❑ UF Gator Citrus Club

Important Info., Registration and Forms



Curtis Smyder
Academic Advisor II

Introduction

- Welcome!
- UF ID Card
- Parking
- Student Information
- Gatorlink
- Registration/Courses
- Forms
- General Information
- Health Insurance
- Assistantships/Waivers
- Questions and Answers

UF ID Card

Important!

- Sporting events
- Gym
- Bus services

<http://www.gator1.ufl.edu/>



Gatorlink Login

Parents & Spouses Login



• Gator 1 Central

[F.A.Q.](#), [Location & Hours](#), [Contact](#), [Mission Statement](#)

• ID Card Services

[Location & Hours](#), [Mission & Policy](#), [Distance Gator 1 Card](#), [Deactivate Lost Card](#), [Spouse Cards](#), [Retirees](#), [Photo Services](#), [Faculty/Staff Authorization](#), [Request a Refund](#)

• Campus Vending Services

[Products & Services](#), [Library Copy Machines](#), [Open an Account](#), [Report a Problem](#), [Policies](#)

• Gator Dining

[Meal Plans](#) [ⓘ], [Locations](#) [ⓘ], [Hours](#) [ⓘ], [Menus](#) [ⓘ]

• UF Bookstore

[Mission & Hours](#), [Textbook Rental](#), [UF All Access](#), [Cap & Gown](#), [UF Book Market](#) [ⓘ], [Bookstore Home](#) [ⓘ]

• UF Apple Service Center

• Wells Fargo

[Campus Card](#) [ⓘ], [On-Campus Locations](#), [DOE T2 Compliance](#)

Gator 1 Central makes campus life easier. We unify many campus services through the Gator 1 Card, UF's official identification card. Students can link their Gator 1 Card to a number of vital campus accounts, and can then use it to access meal plans, purchase snacks on campus, buy books at the UF Bookstore or pick up a Pepsi at a vending machine. Students can even access their Wells Fargo bank accounts by using Gator 1 as an ATM card.

For students, staff and faculty, [login here](#) to add value to your card or buy a meal plan. For parents and spouses, [click here](#) to add value to your family member's card or to buy them a meal plan.

At Gator 1 Central we provide students all the things they need to be successful in a way that puts their interests first, and our top priority is helping students have the best experience at UF. Gator 1 Cards are available at the Gator 1 Central office, located in the UF Bookstore and Welcome Center on Museum Road. For more information on how to open accounts or add money, you can view the [FAQ](#) or login above.

current news

- Interested in becoming a member of the Harn Museum of Art? [Log in and join today!](#)
- Gator 1 Card Faculty/Staff Authorization process has changed. [Please read about the changes.](#)
- You can now rent your textbooks at the UF Bookstore. [Setup your rental account here.](#)
- Order your Cap & Gown online. Visit our [graduation page for more information.](#)
- Interested in selling your textbooks or buying used textbooks? Visit the [UF Book Market.](#)

quick links

- [FAQ](#)
- [Location and Hours](#)
- [Contact Info](#)
- [Mission Statement](#)
- [Harn Museum Portal](#)

Parking

- ❑ You will need a Commuter Decal
- ❑ Parking on campus
 - <http://www.parking.ufl.edu/>
 - Parking Map: <http://parking.ufl.edu/parking-at-uf/parking-map/>
 - Bus services
 - <http://www.go-rts.com/>
 - Link to real-time bus locator: <http://ufl.transloc.com/>

Gatorlink

- ❑ An GatorLink email account is required and important to receive UF and department messages
- ❑ Make sure to send me your GatorLink email address

Student Information

- ❑ On-stop source for student information: UF Student Self Service: <https://one.uf.edu/>
- ❑ UF Student Self Services contains deadlines, course schedules, financial aid, etc.
- ❑ You can search for classes via <https://one.uf.edu/>
- ❑ There is a link to the Schedule of Courses at the Registrar's website as well: <https://registrar.ufl.edu/soc/>



Search ONE.UF

Student

Home

Registration

Transcripts

Academics

Finances

Campus Resources

Faculty / Staff

Home

Class Rolls

Grades

Action Items

HOLDS TO-DOS INFO

You currently do not have any holds.

Announcements

Important End of Term Transcript Information...

[... More](#)

[OneStop for all your enrollment needs](#)

Information on the [Civic Literacy Requirement](#)

[Information for Veterans](#) or their spouse/dependents

Summer A/C 2019 [Critical Dates](#)

Summer B 2019 [Critical Dates](#)

Fall 2019 [Critical Dates](#)

Spring 2020 [Critical Dates](#)

Registration / My Schedule

Register for classes. View, download, or map out your class schedule

[REGISTER/VIEW SCHEDULE](#)

Schedule of Courses

Search all offered courses


[VIEW COURSES](#)


[Degree Audit](#)


[Excess Hours](#)


[Grades & Transcripts](#)

Filters

Semester *
Semester - Required 

Program *
Program - Required 

Program Level
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Department
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Course Filters

Class Meeting

Course Properties

SEARCH

SCHEDULE OF COURSES

SPRING 2019

[Registration Dates](#)
[Course Listings - Search](#)
[Gen Ed Courses](#)
[Web Courses](#)
[UF Online Courses](#)
 (Limited to UF Online Students)
[Writing Requirement](#)
[During Term Exam](#)
[Final Exam Schedule](#)

SUMMER 2019

[A/C Registration Dates](#)
[B Registration Dates](#)
[Course Listings - Search](#)
[Gen Ed Courses](#)
[Web Courses](#)
[UF Online Courses](#)
 (Limited to UF Online Students)
[Writing Requirement](#)
[During Term Exam](#)

FALL 2019

[Registration Dates](#)
[Course Listings - Search](#)
[Gen Ed Courses](#)
[Web Courses](#)
[UF Online Courses](#)
 (Limited to UF Online Students)
[Writing Requirement](#)
[During Term Exam \(Coming Soon\)](#)
[Final Exam Schedule](#)

Registration

- How it works
 - Course Numbers
 - Section Numbers
- What I do
 - Departmentally controlled courses
 - i.e. research hours, special topics, independent study

Filters

Semester *

Fall 2019

Program *

Campus / Web / Special Program

Program Level

Graduate

Department

Horticultural Sciences

Course Filters

Class Meeting

Course Properties

SEARCH

HOS6934 - Professional Seminar Preparation

Preparation and oral presentation of proposal and research seminars emphasizing presentation design and mechanics.

Class Number: 14538

Department: Horticultural Sciences

Instructors: Jeffrey Williamson
Jeffrey Brecht

Textbooks

Primarily Classroom/Traditional

To Arrange

Gen Ed: No

Writing: Not Eligible

EEP: Yes

Honors: No

Credits: 1

Final Exam:

Fees: No

HOS6940 - Supervised Teaching

Supervised Teaching

Class Number: Departmentally Controlled

Department: Horticultural Sciences

Instructor: STAFF

Textbooks

Course Number

Course Title

Class number

Note section # is Dept. Controlled

Registration, cont'd

- Credit requirements
 - Assistantship:
 - 9 credits Fall and Spring
 - 6 credits Summer
- Course selection
 - Advisor
 - Committee
 - Graduate Coordinator

Required Courses

- 12 credit hours of formal course work required in your major
 - HOS and courses listed in the graduate catalog under Horticulture
- Required Courses
 - Seminar Preparation (Fall) HOS 6934-Williamson
 - Seminar (Spring) HOS 6931-Chase

Forms

- Supervisory Committee
- Program of Study
- Admission to Candidacy (PhD)
- Final Exam Form
- IDP Individual Development Plan

Forms-Supervisory Committee

- What is it?
 - Committee is formed to serve as a guide for your research and program of study
- What if I change my mind?
 - Changes can be made to your committee up until the semester in which you graduate

Forms-Supervisory

Committee cont.

- ❑ Ph.D: minimum 4 members total, 2 members must be within the HOS Graduate Faculty and 1 member must be outside the HOS Graduate Faculty, one member must be from the minor department, if there is a minor declared
- ❑ Masters: minimum 3 members total, 1 member must be within the HOS Graduate Faculty and one member must be from the minor department, if there is a minor declared
- ❑ Minors require 12-24 credits of courses at the 5000 level or higher

Forms-Supervisory Committee cont.

- How do I form my committee
 - Meet with your advisor first, before contacting potential committee members
 - Identify professors with your same research interests
 - Get to know the faculty members
- Procedures
 - Send me an email with the names of the members of the committee

Program of Study Form

- What is it?
 - Course work for the length of your study
- How is it done?
 - Email me and I'll send you the form. Set committee meeting to discuss your courses
 - After your program of study has been decided and the form filled out, turn the form to me with all signatures
- What if I change my mind?
 - Changes are easily made with a letter from your advisor

Your name and Degree

Program of Study

Student name

Degree Program

- M.S. Thesis
- M.S. Non-thesis
- PhD.

Course Prefix and Number	Course Title	Credits	Grade	Semester Completed	Institution
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Major Courses: List all HOS courses

HOS prefixed courses or those listed in the catalog under Horticulture

If you are working on a minor, those courses go here.

Minor Courses: (if applicable)

Foundation and Supporting List all non- HOS courses

All other course work

The above program has been approved.

Committee Chair: _____ Date: _____

Co-Chair: _____ Date: _____

Please sign in the space provided and print your name below it:

Committee Members: _____

Graduate Coordinator: _____

Graduate Student: _____

Do not forget to sign and have your committee sign

Forms-Supervisory Committee cont.

- The program of study must be completed by your second semester!

***Failure to meet this deadline will result on a hold on your record**

Forms-other

- Final Exam Forms
 - Needed for final exam/defense
- Procedures:
 - Stop by my office and I will print it out for you

Forms-Individual Development Plan

- ❑ All Ph.D. Students are now required to create an Individual Development Plan.
- ❑ The document will be updated by the student each year.
- ❑ The IDP is intended to be a working document, to guide new and continuing Ph.D. students in identifying, pursuing, and meeting their professional and personal goals.

Forms-Individual Development Plan

- Link to IDP form for first year:
<http://graduateschool.ufl.edu/media/graduate-school/images/IDP-Year-1-Template--Final.docx>
- Link to the IDP form for years 2-4:
<http://graduateschool.ufl.edu/media/graduate-school/images/IDP-Year-2-4-Template---Final.docx>

Deadlines- Departmental

- Project proposals - Due by the end of your 2nd term for both M.S. students and Ph.D. students.
- Admission to Candidacy (Ph.D.)
 - By the end of two years
- Failure to meet these deadlines will result in a registration hold being placed on your record!

Deadlines- UF

Where do I find them? Bookmark these links.

- ❑ <https://catalog.ufl.edu/UGRD/dates-deadlines/2019-2020/#falltext>
- ❑ <http://gradcatalog.ufl.edu/content.php?catoid=12&navoid=2755>
- ❑ These are **YOUR** responsibilities

Current Deadlines for the Fall 2019 Semester:

Fees for those on assistantship or fellowship are due November 15, 2019 by 3:30pm.

General Information

- Desk Assignments
 - If you don't have a desk assigned yet, please see me and I'll assign you one as soon as possible.
 - Please review desk policy
 - Keys for graduate student offices and labs can be obtained from the Chair's office.
- Checks are automatically deposited into your bank account via direct deposit.

Tuition Waivers

- Are currently being entered. Those students on assistantship or fellowship have an automatic fee deferment until November 15, 2019.
- See this link for the fee deferment dates:
<http://www.fa.ufl.edu/bursar/critical-dates/>

Tuition Waivers

- If you want to pay early contact University Financial Services or visit this <http://www.fa.ufl.edu/bursar/current-students/payments/>
- If you have any questions about your waiver, please come see me.

Questions / Assistance

- Advisor
- Curtis Smyder, Academic Support Services Coordinator
- Dr. Vallejos, Graduate Coordinator



Any Questions?

